



SAN JOAQUIN POWER  
EMPLOYEES CREDIT UNION

## ACH AUTHORIZATION FORM

### CONSUMER AUTHORIZATION FOR DIRECT PAYMENT VIA ACH (ACH DEBIT)

Direct payment via ACH is the transfer of funds from a consumer account for the purpose of making a payment.

I authorize SAN JOAQUIN POWER EMPLOYEES CREDIT UNION (SJPECU) to electronically initiate entries to my account at the financial institution listed below and if necessary, initiate adjustments for any transactions credited/debited in error. This authority will remain in effect until SJPECU is notified by me in writing to cancel it in such time as to afford SJPECU and the financial institution a reasonable opportunity to act on it.

Check One: ☐ NEW ACH ☐ CHANGE ACH ☐ CANCEL ACH

### FINANCIAL INSTITUTION

Name: \_\_\_\_\_

Address: \_\_\_\_\_

**\*\*\*Please Attach Copy of a  
Voided Check\*\*\***

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Routing #

Checking/Savings Account #

These numbers are located on the bottom of your check as follows:

⑆ 1 2 3 4 5 6 7 8 9 ⑆ 1 2 3 4 5 6 7 8 9 0 1 2 3 ⑆  
Routing Number Account Number

### CREDIT UNION DISTRIBUTION

SUFFIX	PAYMENT AMOUNT	OR	FIXED AMOUNT
<u>Savings</u>	_____		_____
_____	<input type="checkbox"/>		_____
_____	<input type="checkbox"/>		_____
_____	<input type="checkbox"/>		_____
_____	<input type="checkbox"/>		_____
_____	<input type="checkbox"/>		_____

### FREQUENCY (Check One)

☐ Bi-Weekly (every two weeks)  
☐ Bi-Weekly, Skip Last (every two weeks, but will always skip the 3<sup>rd</sup> payment in any month having more than two payments)  
☐ Semi-Monthly (twice a month)  
☐ Monthly  
☐ One Time Only

**\*DESIRED START DATE:** \_\_\_\_\_

**\*Signed ACH Authorization Form must be received at least 15 days prior to desired start date.**

### MEMBER INFORMATION

Member Name (Please Print): \_\_\_\_\_ Account # \_\_\_\_\_

Member Address: \_\_\_\_\_ Phone # \_\_\_\_\_

\_\_\_\_\_ E-mail \_\_\_\_\_

Member Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### -----FOR CREDIT UNION USE ONLY-----

Date Received: \_\_\_\_\_

Effective Date: \_\_\_\_\_

Entered By \_\_\_\_\_

Checked By \_\_\_\_\_